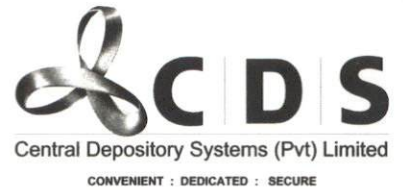


## Central Depository Systems (Pvt) Ltd.

Fully Owned Subsidiary of the Colombo Stock Exchange

Company No: PV 1270



Ground Floor  
M&M Center  
341/5, Kotte Road  
Rajagiriya, Sri Lanka.

[www.cds.lk](http://www.cds.lk)

05 November 2024

To: The CEOs of Depository Participants

**CIRCULAR NO: 02-11-2024**

Dear Sir/Madam,

### **REVISION OF CDS FEES APPLICABLE FOR ACCOUNTS SERVICES, CUSTOMIZED REPORTS AND RETRIEVAL OF ARCHIVED DOCUMENTS**

As part of our ongoing commitment to providing the highest level of service, the CDS would like to inform you of a revision in our fee structure with related to above mentioned services, with effect from January 1, 2025.

This decision follows a thorough evaluation of various cost factors affecting our operations.

While the CDS have not implemented any fee revisions since 2014, there have been significant external developments that have impacted our operating costs, including:

1. Depreciation of the Sri Lankan Rupee: Over the last decade, the value of the LKR has decreased considerably, directly affecting operational costs.
2. Increased Costs from Service Providers: In the past 12 months, we have seen multiple price hikes from our service providers, leading to increased expenditure.
3. Rising Overhead Costs: Critical expenses such as electricity tariffs and other operational overheads have risen substantially.

We have made every effort to absorb these cost increases over the years, but a revision at this stage has become essential to ensure the continued quality and reliability of the services the CDS offer.

After careful consideration of the impact our stakeholders, please note that we have only considered 20% of the cost increase in formulating this fee revision.

The detailed revised fee structure for the above-mentioned services is enclosed.

We remain committed to maintaining a competitive and transparent fee structure and appreciate your understanding of the necessity of these adjustments.

Yours faithfully,

  
Nadeera Athukorale

**Head – Central Depository Systems**

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Annexure: Revision of fees applicable for Accounts Services, Customized Reports and Retrieval of Archived documents

**1. Fees Applicable for Accounts Services**

a. Fees Applicable for Duplicate Monthly Statements/Ledger Transaction Reports/Portfolio Reports

Request Type	Revised fee
Local Individual users	LKR 850
Local Institutional users	LKR 1200
Foreign Individual users	USD 7
Foreign Institutional users	USD 20

b. Fees Applicable for Duplicate Monthly Statements Requested through the CDS E-Connect Facility

Request Type	Revised fee
CDS Statements/ Portfolio Soft Copy – Local Individual	LKR 450
CDS Statements/ Portfolio Hard Copy – Local Individual	LKR 800
CDS Statements/ Portfolio Soft Copy – Local Corporate	LKR 800
CDS Statements/ Portfolio Hard Copy – Local Corporate	LKR 1200
CDS Statements/ Portfolio Soft Copy – Foreign Individual	USD 2
CDS Statements/ Portfolio Hard Copy – Foreign Individual	USD 7
CDS Statements/ Portfolio Soft Copy – Foreign Corporate	USD 10
CDS Statements/ Portfolio Hard Copy – Foreign Corporate	USD 20
Ledger Transaction Soft Copy – Local Individual Account Holder	LKR 400
Ledger Transaction Hard Copy – Local Individual Account Holder	LKR 650
Ledger Transaction Soft Copy – Local Corporate Account Holder	LKR 500
Ledger Transaction Hard Copy – Local Corporate Account Holder	LKR 750
Ledger Transaction Soft Copy – Foreign Individual Account Holder	USD 2
Ledger Transaction Hard Copy – Foreign Individual Account Holder	USD 5
Ledger Transaction Soft Copy – Foreign Corporate Account Holder	USD 10
Ledger Transaction Hard Copy – Foreign Corporate Account Holder	USD 15

c. Fees Charged for Voluntary Locking of Shares

Request Type	Revised fee
Voluntary lock-in (Deposit) per transaction	LKR 750
Voluntary lock-in (Transfer) per transaction	LKR 100

d. Fees Charged Withdrawal of Shares/Rematerialization

Request Type	Revised fee
Withdrawal of Shares/Rematerialization (Per Withdrawal)	LKR 3000

Annexure: Revision of fees applicable for Accounts Services, Customized Reports and Retrieval of Archived documents

**2. Fees Applicable for Customized Report Requests**

Request Type	Revised fee
Any Customized Report Requests by a CDS Participant or Any other party	LKR 5000

**3. Fees Applicable for Retrieval of Archived Documents**

Request Type	Revised fee
Retrieval of Archived Documents /Per document (A document processed before year 2009)	LKR 3000
Retrieval of Archived Documents /Per document (A document processed after year 2009)	LKR 250