

Date: 

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The Manager  
 Central Depository Systems (Pvt) Ltd  
 #04-01, West Tower,  
 World Trade Center,  
 Echelon Square,  
 Colombo 01.

Dear Sir,

**REQUEST FOR CDS DOWNLOAD FACILITY FOR COMPANY SECRETARIES / REGISTRARS**

We hereby request the CDS to provide the CDS Download Facility enabling us to download the requested information on the following Listed Securities from..... (please specify the effective date).

SECURITY CODE	TYPE	SUB-TYPE	FUNCTION (please tick the relevant function/s)		
			COMPANY SECRETARY	REGISTRAR	OTHER (please specify the function)

**Instructions for removal of securities from the list of downloads (If applicable only)**

Please make arrangements to remove the following listed securities form our list of downloads as we are not providing our services for such securities from ..... (please specify the effective date).

SECURITY CODE	TYPE	SUB-TYPE	REMARKS(if any)

Designated e-mail address: .....

.....

Authorized Signatory & Rubber Stamp of Company Secretary / Registrar

Name: .....

Designation: .....